

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Annual Council held at Council Chamber, Blackdown House, Honiton on 13 May 2026

Attendance list at end of document

The meeting started at 6.00 pm and ended at 7.33 pm

1 Election of Chair of the Council for the ensuing year

Councillor Charlotte Fitzgerald, Vice Chair of Council, invited nominations for the election of Chair of Council, to serve until the Annual General Meeting of East Devon District Council until May 2027.

Councillor Paul Arnott proposed, which was duly seconded by Councillor Paul Hayward, that Councillor Eleanor Rylance be elected as Chair of Council to serve until the next Annual General Meeting in May 2027.

Councillor Roy Collins, proposed, which was duly seconded by Councillor Brian Bailey, that Councillor Stuart Hughes be elected as Chair of Council to serve until the next Annual General Meeting in May 2027.

Councillors Eleanor Rylance and Stuart Hughes left the room during the vote on this item.

Having been put to the vote the motion to appoint Councillor Eleanor Rylance as Chair of Council was carried by a majority show of hands.

RESOLVED: That Councillor Eleanor Rylance is appointed as the Chair of Council for East Devon District Council until the Annual General Meeting of East Devon District Council until May 2027.

The Chair of Council then read the formal Declaration of Acceptance of Office: "I Councillor Eleanor Rylance having been elected to the Office of Chair of East Devon District Council declare that I take that Office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability. I undertake to observe East Devon District Council's local code as to the conduct which is expected of members of East Devon District Council.

The declaration of acceptance of office was signed in the presence of the Chief Executive.

2 Appointment of Vice Chair of the Council for the ensuing year

The Chair of Council invited nominations for the election of Vice Chair of Council, to serve until the Annual Council Meeting of East Devon District Council until May 2027.

Councillor Charlotte Fitzgerald proposed, which was duly seconded by Councillor Sarah Jackson, that Councillor Bethany Collins be elected as Vice Chair of Council to serve until the next Annual Council Meeting in May 2027.

Councillor Bethany Collins left the room during the vote on this item.

Having been put to the vote the motion was carried by a majority show of hands.

RESOLVED: That Councillor Bethany Collins is appointed as the Vice Chair of Council for East Devon District Council until the Annual General Meeting of East Devon District Council until May 2027.

The Vice Chair then read the formal Declaration of Acceptance of Office: "I Councillor Bethany Collins having been elected to the Office of Vice Chair of East Devon District Council declare that I take that Office upon myself and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability. I undertake to observe East Devon District Council's local code as to the conduct which is expected of members of East Devon District Council.

The declaration of acceptance of office was signed in the presence of the Chief Executive.

3 **Minutes of the previous Annual Council meeting**

The minutes of the Annual Council meeting held on 14 May 2025 were approved as a correct record and signed by the Chair of Council.

4 **Apologies**

A list of apologies is set out at the end of these minutes.

5 **Declarations of interest**

None.

6 **Announcements from the Chair**

The Chair of Council confirmed that Cllr Cherry Nicholas Ward Councillor for Exmouth Brixington had resigned. The Chair on behalf of the Council thanked Cllr Nicholas for their services to EDDC.

The Chair of Council welcomed the Managing Director of EdenServ, James Carpenter, the local authority trading company that had been set up to provide waste and recycling services across East Devon. The Managing Director gave a short update on the company and their forthcoming work.

7 **Election of Leader of the Council for the ensuing year**

The Chair of Council invited nominations for the election of Leader of Council to serve until the Annual General Meeting of East Devon District Council in May 2027.

Councillor Eileen Wragg proposed, which was duly seconded by Councillor Fabian King that Councillor Paul Arnott is elected as Leader of Council to serve until the next Annual General Meeting in May 2027.

Having been put to the vote the motion to appoint Councillor Paul Arnott was carried by a majority show of hands.

RESOLVED: That Councillor Paul Arnott is elected as the Leader of Council for East Devon District Council until the Annual General Meeting of East Devon District Council in May 2027.

8 **Leader's appointment of the Deputy Leader of the Council**

The Leader of Council confirmed that Councillor John Loudoun is appointed as the Deputy Leader of Council for East Devon District Council until the Annual General Meeting of East Devon District Council in May 2027.

9 **Leader's appointment to Cabinet**

The Leader of Council confirmed the appointment of Portfolio Holders and Assistant Portfolio Holders:

Portfolio Holder Responsibility	Councillor
Assets and Economy	Paul Hayward
Communications and Democracy	Sarah Jackson
Council, Corporate Co-ordination and External Engagement	John Loudoun
Culture, Leisure, Sport and Tourism	Nick Hookway
Environment – Nature and Climate	Richard Jefferies
Environment – Operations	Geoff Jung
Finance	Sam Hawkins
Place, Infrastructure and Strategic Planning	Todd Olive
Sustainable Homes and Communities	Dan Ledger

Assistant Portfolio Holder Responsibility	Councillor
Culture, Leisure, Sport and Tourism	Matt Hall
Environment – Nature and Climate	Marianne Rixson
Environment – Operations	Paula Fernley

10 **Council Constitution, Committee Appointments 2026/2027 including Fourms, Working Groups, Panels and Outside Bodies**

The Council received a report setting out the Council's Constitution including the proposed allocation and appointment of councillors for seats on the Council's committees, the appointment of Chairs and Vice Chairs of committees, appointments to panels, forums and joint bodies, the appointment of councillors to outside bodies, the appointment of Councillor Champions and the calendar of meetings for 2026/2027.

Recommendation 1: Council Constitution 2026/2027

Councillor noted that the Constitution contained an amendment to the Terms of Reference for the EdenServ (LATCo) Shareholder Committee, to include the Deputy Leader in the membership of the committee along with the Director of Place and provision for the appointment of a Chair and Vice Chair at the first meeting of the Shareholder Committee of each civic year.

Councillors welcomed the proposed changes to the Constitution.

The recommendation was moved by Councillor John Loudoun and seconded by Councillor Geoff Jung and having been put to the vote was carried by a majority show of hands.

RESOLVED: That the Council's Constitution for 2026/2027 is approved.

Recommendation 2: Political Balance of the Council and allocation of committee places 2026/2027

The Council noted the political balance and entitlement to seats for committees where political proportionality rules applied, namely:

Political Group	Number of Councillors	Entitlement to committee places	Overall entitlement
Democratic Alliance Group	31	61	52.5%
Conservative Group	13	25	22%
The Independent Group	10	20	17%
Cranbrook Voice Group	3	6	5.1%
Independent Councillor Group	3	4	3.4%
No political group	1	0	1.7%
Totals	60	116	100%

The recommendation was moved by Councillor Sarah Jackson and seconded by Councillor Todd Olive and having been put to the vote was carried by a majority show of hands.

RESOLVED: That Council notes the political balance of the Council and agrees the proposed allocation of committee places for 2026/2027.

Recommendation 3: Terms of Reference, size and quorum arrangements for all committees

The Council received details of the Terms of Reference, size and quorum arrangements for all committees as set out in the Constitution.

The recommendation was moved by Councillor Tim Dumper and having been seconded by Councillor Yehudi Levine was carried by a majority show of hands.

RESOLVED: That the Terms of Reference, size and quorum arrangements for all committees as set out in the Council's Constitution is approved.

Recommendation 4: Appointment of Chairs, Vice Chairs, members and co-opted members to the Council's committees and panels, forums and joint bodies

The Council received details of the appointment of Chairs, Vice Chairs, members and co-opted members to the Council's committees and panels, forums and joint bodies as set out in the appointment schedule.

The Council noted that the appointment schedule had been subject to consultation with the appropriate Group Leaders and nominations had been submitted from each group.

The recommendation was moved by Councillor John Loudoun and having been seconded by Councillor Joe Whibley was carried by a majority show of hands.

RESOLVED: That Council approves the appointment of Chairs, Vice Chairs, members and co-opted members to the Council's committees, panels, forums and joint bodies.

Chairs and Vice Chairs

Committee	Chair Councillor	Vice Chair Councillor
Council	Eleanor Rylance	Bethany Collins
Audit & Governance	Chris Burhop	Olly Davey
Housing Overview & Scrutiny	Sarah Chamberlain	Simon Smith
Licensing & Enforcement	Joe Whibley	Kim Bloxham
Overview	Anne Hall	Tim Dumper
Personnel	Eleanor Rylance	John Loudoun
Planning Committee	Eileen Wragg	Steve Hunt
Scrutiny Committee	Vicky Johns	Duncan Mackinder
Standards Committee	Eleanor Rylance	John Loudoun
Strategic Planning	Todd Olive	Mike Howe

Schedule of Committee Appointments

Audit and Governance Committee (10 seats)
(Democratic Alliance Group 5, Conservative 2, Independent Group 2 and Independent Councillor Group 1)

Quorum 3

Co-opted non-voting Independent Member who shall be suitably qualified to support elected representatives in scrutinising local authority finances.

Councillor	Group
Chair: Chris Burhop	Democratic Alliance Group
Vice Chair: Olly Davey	Democratic Alliance Group
Fabian King	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Charlotte Fitzgerald	Democratic Alliance Group
Mike Goodman	Conservative
Colin Brown	Conservative
Ian Barlow	Independent Group
	Independent Group
Roy Collins	Independent Councillor Group
Robert Ward	Independent Member (co-opted non-voting)

Housing Overview & Scrutiny Committee (8 seats)
(Democratic Alliance Group 4, Conservative 2, Independent Group 1 and Independent Councillor Group 1)

Quorum 5

5 tenant and leaseholder representatives; and 2 independent community representatives. The non-councillor members will be co-opted members and shall have the right to vote. The Chair and Vice Chair may be any member of the committee.

Councillor	Group
Chair: Sarah Chamberlain	Democratic Alliance Group
Vice Chair: Simon Smith	Democratic Alliance Group
Chris Burhop	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
Mike Goodman	Conservative
Helen Parr	Conservative
Melanie Martin	Independent Group
Roy Collins	Independent Councillor Group
Sid Forde	Tenant Representative
Rosemary Dale	Tenant Representative
Rachel Browne	Tenant Representative
Rob Robinson	Tenant Representative
Wang Tian	Independent Community Representative
Sarah Clarke	Independent Community Representative

Licensing and Enforcement Committee (15 seats)
(Democratic Alliance Group 8, Conservative 3, Independent Group 3 and Cranbrook Voice 1)

Quorum 4

Serving members of Cabinet are not eligible for appointment to this committee. There shall be no more than one Councillor from the same household appointed to this Committee.

Councillor	Group
Chair: Joe Whibley	Democratic Alliance Group
Vice Chair: Kim Bloxham	Cranbrook Voice
Tim Dumper	Democratic Alliance Group
Steve Gazzard	Democratic Alliance Group
Marianne Rixson	Democratic Alliance Group
Susan Westerman	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Dan Wilson	Democratic Alliance Group
John O'Leary	Conservative
Maddy Chapman	Conservative
Brian Bailey	Conservative
Ian Barlow	Independent Group
Violet Bonetta	Independent Group
John Heath	Independent Group

Overview Committee (15 seats)
(Democratic Alliance Group 8, Conservative 3, Independent Group 2, Cranbrook Voice 1 and Independent Councillor Group 1)

Quorum 5

Council shall appoint the Chair and Vice Chair. The Chair and Vice Chair may be any member of the committee.

Councillor	Group
Chair: Anne Hall	Democratic Alliance Group
Vice Chair: Tim Dumper	Democratic Alliance Group
Dan Wilson	Democratic Alliance Group
Bethany Collins	Democratic Alliance Group
Steve Hunt	Democratic Alliance Group
Matt Hall	Democratic Alliance Group
Duncan Mackinder	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Jenny Brown	Conservative
Brian Bailey	Conservative
	Conservative
John Heath	Independent Group
Aurora Bailey	Independent Group
Kim Bloxham	Cranbrook Voice
Roy Collins	Independent Councillor Group

Personnel Committee (15 seats)

(Democratic Alliance Group 8, Conservative 3, Independent Group 3 and Cranbrook Voice 1)

Quorum 4

The Leader, Deputy Leader and Portfolio Holder with Human Resources responsibilities shall be members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance and that the Sub Committees can be constituted.

Councillor	Group
Chair: Eleanor Rylance	Democratic Alliance Group
Vice Chair: John Loudoun	Democratic Alliance Group
Paul Arnott	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
Susan Westerman	Democratic Alliance Group
Eileen Wragg	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Steve Hunt	Democratic Alliance Group
Brian Bailey	Conservative
Jenny Brown	Conservative
Maddy Chapman	Conservative
John Heath	Independent Group
Violet Bonetta	Independent Group
Aurora Bailey	Independent Group
Kevin Blakey	Cranbrook Voice
Substitutes	
Sarah Jackson	Democratic Alliance Group
Todd Olive	Democratic Alliance Group
	Conservative
	Independent Group
Sam Hawkins	Cranbrook Voice

Interviewing (Chief Officers) Sub Committee

Membership: 7 Councillors drawn from the membership of the Personnel Committee which shall include at least one member of the Cabinet (subject to the rules relating to

political balance / proportionality). Substitute members can be used when necessary.
Quorum: 7

Investigating and Disciplinary Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Grievance Sub Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Employment Appeals Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality) none of whom shall have sat on any Investigating and Disciplinary Committee relating to the same matter and which shall include at least one member of the Cabinet (which may not be the Leader). Substitute members can be used when necessary. Quorum: 5

Grievance Sub Committee.

Membership: 5 Councillors drawn from the membership of the Personnel Committee (subject to the rules relating to political balance / proportionality). Quorum: 3

Planning Committee (16 seats)

(Democratic Alliance Group 8, Conservative 4, Independent Group 3 and Cranbrook Voice 1)

Quorum 4

The Chair and Vice Chair shall not be elected from the same Ward and no more than 4 serving members of Cabinet are eligible for appointment to this committee and serving members of Cabinet shall not be the Chair or Vice Chair of the Planning Committee. There shall be no more than one Councillor from the same household appointed to this Committee.

Councillor	Group
Chair: Eileen Wragg	Democratic Alliance Group
Vice Chair: Steve Hunt	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Bethany Collins	Democratic Alliance Group
Sarah Chamberlain	Democratic Alliance Group
Steve Gazzard	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Simon Smith	Democratic Alliance Group
Colin Brown	Conservative
Maddy Chapman	Conservative
Stuart Hughes	Conservative
Brian Bailey	Conservative
Ian Barlow	Independent Group
Mike Howe	Independent Group
John Heath	Independent Group
Kim Bloxham	Cranbrook Voice

Scrutiny Committee (15 seats)

(Democratic Alliance Group 8, Conservative 3, Independent Group 3 and Cranbrook Voice Group 1)

Quorum 5

Council shall appoint the Chair and Vice Chair. The Chair should not be any member of the ruling group. The Chair and Vice Chair may be any member of the committee.

Councillor	Group
Chair: Vicky Johns	Independent Group

Vice Chair: Duncan Mackinder	Democratic Alliance Group
Fran McElhone	Democratic Alliance Group
Dan Wilson	Democratic Alliance Group
Paula Fernley	Democratic Alliance Group
Anne Hall	Democratic Alliance Group
Joe Whibley	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Steve Hunt	Democratic Alliance Group
Mike Goodman	Conservative
Henry Riddell	Conservative
Jenny Brown	Conservative
Ian Barlow	Independent Group
Alasdair Bruce	Independent Group
Kevin Blakey	Cranbrook Voice Group

Standards Committee (7 seats)**(Democratic Alliance Group 4, Conservative 2 and Independent Group 1)****Quorum 4**

The Chair of Council will be the Chair. 3 non-voting Town & Parish Councillor representatives, 2 Independent Persons and 2 non-voting independent members. There shall be substitute members for each political group of the Council entitled to a seat to ensure flexibility in case of any conflict of interest and to ensure political balance.

Councillor	Group
Chair: Eleanor Rylance	Democratic Alliance Group
Vice Chair: John Loudoun	Democratic Alliance Group
Tim Dumper	Democratic Alliance Group
Eileen Wragg	Democratic Alliance Group
Stuart Hughes	Conservative
Iain Chubb	Conservative
Jess Bailey	Independent Group
Substitutes	
Yehudi Levine	Democratic Alliance Group
Todd Olive	Democratic Alliance Group
Colin Brown	Conservative
Alasdair Bruce	Independent Group
Steve Jupp	Independent Representative (non voting)
Philip Wilde	Independent Representative (non voting)
Chris Lockyer	Town & Parish Councillor representative (non voting)
Francis Pullman	Town & Parish Councillor representative (non voting)
Serena Sexton	Town & Parish Councillor representative (non voting)
Martin Goscomb	Independent Person
Patrick Coulter	Independent Person

Strategic Planning Committee (15 seats)**(Democratic Alliance Group 8, Conservative 3 and Independent Group 2, Cranbrook Voice 1 and Independent Councillor Group 1)****Quorum 5**

No more than 4 may be from the Cabinet. The Chair is the Portfolio Holder for Place, Infrastructure and Strategic Planning.

Councillor	Group
Chair: Todd Olive	Democratic Alliance Group
Vice Chair: Mike Howe	Independent Group
Paul Hayward	Democratic Alliance Group
Dan Ledger	Democratic Alliance Group
Olly Davey	Democratic Alliance Group
Yehudi Levine	Democratic Alliance Group
Paula Fernley	Democratic Alliance Group
Charlotte Fitzgerald	Democratic Alliance Group
Geoff Jung	Democratic Alliance Group
Ben Ingham	Conservative
Brian Bailey	Conservative
Colin Brown	Conservative
Jess Bailey	Independent Group
Kevin Blakey	Cranbrook Voice
Peter Faithfull	Independent Councillor Group

Schedule of Panels, Forums and Joint Bodies:

1. Asset Management Forum

Cabinet members (PFH Economy & Assets, PFH Finance, PFH Place, Infrastructure & Strategic Planning, (PFH Environment - Operations) 4 and one ex officio councillor (Leader of Council).

Chair – Portfolio Holder Economy & Assets

	Councillor	Composition
	Chair Paul Hayward	Portfolio Holder Economy & Assets
	Sam Hawkins	Portfolio Holder Finance
	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
	Geoff Jung	Portfolio Holder Environment - Operations
	Leader of Council	Ex-officio councillor

2. Budget Setting and Capital Allocations Panel

The Cabinet, Assistant Portfolio Holders, councillors 5

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair: Sam Hawkins	Portfolio Holder Finance
b)	Paul Arnott	Leader of Council
c)	Geoff Jung	Portfolio Holder Environment - Operations
d)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
e)	Sarah Jackson	Portfolio Holder Communications and

		Democracy
f)	John Loudoun	Portfolio Holder Council, Corporate Co-ordination & External Engagement
g)	Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
h)	Paul Hayward	Portfolio Holder Economy & Assets
i)	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
j)	Dan Ledger	Portfolio Holder Sustainable Homes and Communities
k)	Matt Hall	Assistant Portfolio Holder Leisure, Sport and Tourism
l)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
m)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
n)	Chris Burhop	Councillor
o)	Charlotte Fitzgerald	Councillor
p)	Fran McElhone	Councillor
q)	Mike Goodman	Councillor
r)	Ian Barlow	Councillor

3. Community Grant Panel

Cabinet member (PFH Finance) 1 and councillors 6

Chair – Portfolio Holder Finance

	Councillor	Composition
a)	Chair Sam Hawkins	Portfolio Holder Finance
b)	John Loudoun	Councillor
c)	Sarah Jackson	Councillor
d)	Simon Smith	Councillor
e)	Stuart Hughes	Councillor
f)	Helen Parr	Councillor
g)	Jess Bailey	Councillor

4. Community Infrastructure Levy Working Group

Cabinet members 3 (PFH Place, Infrastructure & Strategic Planning, Sustainable Homes & Communities & PFH Economy & Assets), Vice Chair of Strategic Planning Committee, Chair and Vice Chair of Planning Committee, Councillors 4

Chair – Portfolio Holder Strategic Planning

	Councillor	Composition
a)	Chair Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
b)	Dan Ledger	Portfolio Holder Sustainable Homes & Communities
c)	Paul Hayward	Portfolio Holder Economy & Assets

d)	Mike Howe	Vice Chair Strategic Planning Committee
e)	Eileen Wragg	Chair Planning Committee
f)	Steve Hunt	Vice Chair Planning Committee
g)	Kevin Blakey	Councillor
h)	Chris Burhop	Councillor
i)	Mike Goodman	Councillor
j)	Ian Barlow	Councillor

5. Constitution Working Group

Cabinet member 1 (PFH Communications & Democracy), Democratic Alliance Group 3, Conservative 2, Independent Group 1, Cranbrook Voice 1 and Independent Councillor Group 1)

Chair – PFH Communications & Democracy

	Councillor	Composition
a)	Chair Sarah Jackson	Portfolio Holder Communications & Democracy
b)	John Loudoun	Councillor (Democratic Alliance Group)
c)	Tim Dumper	Councillor (Democratic Alliance Group)
d)	Steve Hunt	Councillor (Democratic Alliance Group)
e)	Jenny Brown	Councillor (Conservative Group)
f)	Mike Goodman	Councillor (Conservative Group)
g)	Mike Howe	Councillor (Independent Group)
h)	Kim Bloxham	Councillor (Cranbrook Voice)
i)	Peter Faithfull	Councillor (Independent Councillor Group)

6. Leisure Strategy Delivery Forum

Cabinet members 5 (Leader of Council, PFH Finance, PFH Council, Corporate Coordination & External Engagement), PFH Economy & Assets, PFH Culture, Leisure, Sport & Tourism), Councillors 5

Chair: Portfolio Holder Finance

	Councillor	Composition
a)	Chair Sam Hawkins	Portfolio Holder Finance
b)	Paul Arnott	Leader of Council
c)	John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
d)	Paul Hayward	Portfolio Holder Economy and Assets
e)	Nick Hookway	Portfolio Holder Culture, Leisure, Sport and Tourism
f)	Geoff Jung	Councillor
g)	Fabian King	Councillor
h)	Simon Smith	Councillor
i)	Mike Goodman	Councillor
j)	Kim Bloxham	Councillor

7. Member Development Working Party

Cabinet members 3 (PFH Communications & Democracy, PFH Council, Corporate Co ordination & External Engagement, Leader of Council), Member Champion for Mental Health, councillors 5

Chair – Portfolio Holder Communications and Democracy

	Councillor	Composition
a)	Chair Sarah Jackson	Portfolio Holder Communications and Democracy
b)	Paul Arnott	Leader of Council
c)	John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
d)	Susan Westerman	Member Champion for Mental Health
e)	Geoff Jung	Councillor
f)	Tim Dumper	Councillor
g)	Yehudi Levine	Councillor
h)	Ben Ingham	Councillor
i)	John Heath	Councillor

8. EdenServ (Local Authority Trading Company) Shareholder Committee (sub-committee of Cabinet)

5 Cabinet Members including the Leader of the Council, Deputy Leader, Cabinet Member with Portfolio Responsibility for Environment Operations, the Cabinet Member with Portfolio Responsibility for Finance, and 1 other Cabinet Member.

Chair: Portfolio Holder for Environment – Operations

Reserves: Members of the Shareholder Committee may appoint reserve members from within the Cabinet, including substituting membership with the relevant Cabinet portfolio lead for the company activities being considered.

	Councillor	Composition
a)	Chair: John Loudoun	Deputy Leader (Cabinet member)
b)	Paul Arnott	Leader of Council
c)	Sam Hawkins	Portfolio Holder Finance
d)	Geoff Jung	Portfolio Holder Environment – Operations
e)	Todd Olive	Cabinet member

9. Local Plan Member Working Group

Leader of Council, Chair and Vice Chair of Strategic Planning Committee, councillors 4 (members of the Strategic Planning Committee) – to refer appointment of members on the working group to Strategic Planning Committee.

Chair – Chair of Strategic Planning Committee

	Councillor	Composition
a)	Chair Todd Olive	Chair – Strategic Planning Committee
b)	Paul Arnott	Leader of Council
c)	Mike Howe	Vice Chair Strategic Planning Committee
d)		Councillor

e)		Councillor
f)		Councillor
g)		Councillor

Joint Bodies

1. Arts and Culture Forum

Cabinet member 1 (PFH Tourism, Sport, Leisure & Culture), Assistant Portfolio Holder 1 (Culture, Leisure, Sport & Tourism), councillors 3 (1 is Member Champion Arts & Culture) and town representatives 7 (A district or town councillor representing each of the towns of Axminster, Budleigh Salterton, Cranbrook, Exmouth, Honiton, Ottery St Mary, Seaton and Sidmouth)

Chair – Member Champion (Arts & Culture)

	Councillor	Composition
a)	Chair: Olly Davey	Member Champion Arts & Culture
b)	Nick Hookway	Portfolio Holder Tourism, Sport, Leisure and Culture
c)	Matt Hall	Assistant Portfolio Holder Tourism, Sport, Leisure and Culture
d)	Peter Faithfull	Councillor
e)	Vicky Johns	Councillor
f)	Sarah Jackson	Councillor
g)	Jack Price	Axminster representative
h)	Richard Doorbarr	Budleigh Salterton representative
i)	Claire Morrison	Cranbrook
j)	Steve Gazzard	Exmouth representative
k)	Jenny Brown	Honiton representative
l)	Vicky Johns	Ottery St Mary representative
m)	Amrik Singh	Seaton representative
n)	Ian Barlow	Sidmouth representative

2. East Devon Highways and Traffic Orders Committee

Councillors 3

	Councillor	Composition
a)	Chris Burhop	Councillor
b)	Tim Dumper	Councillor
c)	Stuart Hughes	Councillor

County Committees

3. Cranbrook Placemaking Group

Cabinet member 1 (PFH Place, Infrastructure & Strategic Planning) and ward members 3

Chair: Portfolio Holder Place, Infrastructure & Strategic Planning

	Councillor	Composition
a)	Chair: Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
b)	Kim Bloxham	Councillor (Cranbrook Ward)
c)	Kevin Blakey	Councillor (Cranbrook Ward)
d)	Sam Hawkins	Councillor (Cranbrook Ward)

4. East Devon Gypsy & Traveller Forum

Cabinet member 1 (PFH Sustainable Homes & Communities), ward councillor 1 and councillor 1

	Councillor	Composition
a)	Dan Ledger	Portfolio Holder Sustainable Homes and Communities
b)	Kim Bloxham	Councillor (Cranbrook Ward)
c)	Paul Hayward	Councillor

5. East and Mid Devon Community Safety Partnership

Councillor 1

	Councillor	Composition
a)	Dan Wilson	Councillor

6. Exeter and East Devon Enterprise Zone Board

Cabinet member 1 (Leader of Council)

	Councillor	Composition
a)	Paul Arnott	Leader of Council

7. Exmouth Beach Management Plan Steering Group

Cabinet members 3 (PFH Environment - Operations, PFH Environment – Nature & Climate, PFH Tourism, Sport, Leisure & Culture), Assistant Portfolio Holder (APFH Environment - Operations), Exmouth Ward members 7

Chair – Portfolio Holder Environment - Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Nick Hookway	Portfolio Holder Tourism, Sport, Leisure and Culture
d)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
e)	Aurora Bailey	Councillor (Exmouth Brixington Ward)
f)	Fran McElhone	Councillor (Exmouth Halsdon Ward)
g)	Anne Hall	Councillor (Exmouth Littleham Ward)
h)	Brian Bailey	Councillor (Exmouth Littleham Ward)

i)	Olly Davey	Councillor (Exmouth Town Ward)
j)	Eileen Wragg	Councillor (Exmouth Town Ward)
k)	Steve Gazzard	Councillor (Exmouth Withycombe Raleigh Ward)

8.Placemaking in Exmouth Town and Seafront Group

Cabinet members 3 (PFH Economy & Assets, PFH Place, Infrastructure & Strategic Planning & Leader of Council) and Exmouth Ward members 7

	Councillor	Composition
a)	Chair Nick Hookway	Councillor (Exmouth Littleham Ward)
b)	Vice Chair Paul Arnott	Leader of Council
c)	Paul Hayward	Portfolio Holder Economy and Assets
d)	Todd Olive	Portfolio Holder Place, Infrastructure & Strategic Planning
e)	Aurora Bailey	Councillor (Exmouth Brixington Ward)
f)	Tim Dumper	Councillor (Exmouth Halsdon Ward)
g)	Anne Hall	Councillor (Exmouth Littleham Ward)
h)	Olly Davey	Councillor (Exmouth Town Ward)
i)	Eileen Wragg	Councillor (Exmouth Town Ward)
j)	Steve Gazzard	Councillor (Exmouth Withycombe Raleigh Ward)

9.Lower Exe Mooring Authority Management Committee

Councillors 2 plus substitute

	Councillor	Composition
a)	Geoff Jung	Councillor
b)	Nick Hookway	Councillor
c)	Substitute member Richard Jefferies	Councillor

10.Recycling and Waste Partnership Board

Cabinet members 2 (PFH Environment - Operations, PFH Environment – Nature & Climate), Assistant Portfolio Holder 2 (APFH Environment – Operations and APFH Environment – Nature & Climate) and councillors 2

Chair – Portfolio Holder Environment Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
e)	Todd Olive	Councillor
f)	Mike Goodman	Councillor

11. Seaton Beach Management Steering Group

Cabinet members 2 (PFH Environment - Operations, PFH Environment – Nature & Climate), Assistant Portfolio Holder 2 (APFH Environment – Operations & APFH Environment – Nature & Climate) and Seaton ward members 3. Also includes representatives from Bournemouth, Christchurch Poole Council (Project management), Contractor, Seaton Town Council, Seaton Town Improvement Team, Chamber of Commerce, Axmouth Parish Council, Axe Yacht Club, Sea Anglers, West Seaton Residents Association, East Devon Fishermans Association, Seaton Beach Hut owners, Parkrun, Jurassic Coast, AONB and National Trust.

Chair – Portfolio Holder Environment - Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
e)	Dan Ledger	Councillor (Seaton ward)
f)	Steve Hunt	Councillor (Seaton ward)
g)	Marcus Hartnell	Councillor (Seaton ward)

12. Sidmouth Beach Management Plan Steering Group

Cabinet members 2 (PFH Environment - Operations, PFH Environment – Nature & Climate), Assistant Portfolio Holder 2 (APFH Environment – Operations & APFH Environment – Nature & Climate) and Sidmouth ward members 4

Chair – Portfolio Holder Environment - Operations

	Councillor	Composition
a)	Chair Geoff Jung	Portfolio Holder Environment - Operations
b)	Richard Jefferies	Portfolio Holder Environment – Nature & Climate
c)	Paula Fernley	Assistant Portfolio Holder Environment - Operations
d)	Marianne Rixson	Assistant Portfolio Holder Environment – Nature & Climate
e)	Sophie Richards	Councillor (Sidmouth Town Ward)
f)	Ian Barlow	Councillor (Sidmouth Town Ward)
g)	John Loudoun	Councillor (Sidmouth Rural Ward)
h)	Stuart Hughes	Councillor (Sidmouth Sidford Ward)

13. South East Devon Habitat Regulations Executive Committee

Cabinet member 1 (PFH Environment - Operations) and substitute member – Vice Chair of Strategic Planning Committee

	Councillor	Composition
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a)	Geoff Jung	Portfolio Holder Environment - Operations
b)	Substitute member Mike Howe	Vice Chair Strategic Planning Committee

14. STRATA Joint Executive Committee (EDDC, Exeter City Council and Teignbridge District Council)

Leader of Council and Chief Executive (substitute member Portfolio Holder Council, Corporate Co ordination & External Engagement)

	Councillor	Composition
a)	Paul Arnott	Leader of Council
b)	Substitute member John Loudoun	Portfolio Holder Council, Corporate Co ordination & External Engagement
c)	Chief Executive	Chief Executive

15. STRATA Joint Scrutiny Committee (EDDC, Exeter City Council and Teignbridge District Council)

Councillors 3 (substitute councillors 3)

	Councillor	Composition
a)	Susan Westerman	Councillor
b)	Yehudi Levine	Councillor
c)	Todd Olive	Councillor
d)	Substitute member Duncan Mackinder	Councillor
e)	Substitute member Geoff Jung	Councillor
f)	Substitute member Fabian King	Councillor

16. Team Devon Joint Committee

Leader of Council and substitute member (Deputy Leader)

	Councillor	Composition
a)	Paul Arnott	Leader of Council
b)	Substitute member John Loudoun	Deputy Leader of Council

17. United Project Executive Committee

Two councillors from East Devon District Council (Leader of Council and Portfolio Holder for Place, Infrastructure and Strategic Planning) and 2 councillors from Devon County Council.

Associate Members: Homes England; Department for Transport; Ministry of Housing, Communities & Local Government; Devon and Torbay Combined County Authority (non-voting).

Quorum: 1 from each authority

	Councillor	Composition
a)		Devon County Council
b)		Devon County Council
c)	Paul Arnott	East Devon District Council
d)	Todd Olive	East Devon District Council
	Associate Member	

e)		Homes England
f)		Department for Transport
g)		Ministry of Housing, Communities & Local Government
h)		Devon and Torbay Combined County Authority

Recommendation 5: Agrees to delegate authority to the Monitoring Officer, in consultation with the appropriate group leader to make in year changes to committee and panels, forums and joint bodies (excluding the appointment of Chairs and Vice Chairs) in accordance with the allocation of places to political groups by the Council and the wishes of the relevant political group leader.

The Chair moved the recommendation that was carried by a majority show of hands.

RESOLVED: That Council agrees to delegate authority to the Monitoring Officer, in consultation with the appropriate group leader to make in year changes to committee and panels, forums and joint bodies (excluding the appointment of Chairs and Vice Chairs) in accordance with the allocation of places to political groups by the Council and the wishes of the relevant political group leader.

Recommendation 6: Appointment of councillors to outside bodies

The Council received details of the appointments to be made to outside bodies for 2026/2027.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council approves the appointment of councillors to outside bodies as follows:

	Name of Outside Body	Appointments 2026/2027 Councillor	Portfolio Holder/Lead reporting link
	Blackdown Hills National Landscape Partnership Management Group	Yehudi Levine	Environment – Nature and Climate
	Devon Rail Forum	Tim Dumper	Economy and Assets
	Devon and Torbay Combined Authority Board	Leader of Council	Leader of Council
	Devon Authorities Strategic Waste Committee	Portfolio Holder: Environment – Operations Substitute: Assistant Portfolio Holder Environment – Operations	Environment – Operations
	SPACE	Simon Smith	Sustainable Homes and Communities

	East Devon National Landscapes Partnership Management Group	Richard Jefferies Marianne Rixson	Environment – Nature and Climate
	East Devon Citizens' Advice	Yehudi Levine Simon Smith	Sustainable Homes and Communities
	East Devon Transport, Research and Information Project Working Party/Management Group	Simon Smith	Sustainable Homes and Communities
	Action East Devon	Yehudi Levine Simon Smith	Sustainable Homes and Communities
	Exe Estuary Management Group	Geoff Jung Substitute: Nick Hookway	Environment – Operations
	Exeter International Airport Consultative Group	Portfolio Holder: Economy and Assets	Economy and Assets/Environment – Operations
	Queens Drive Exmouth Community Interest Company	Councillor Representatives: Nick Hookway Anne Hall	Finance/Economy and Assets/Place, Infrastructure and Strategic Planning
	Local Government Association General Assembly	Leader * Substitute Deputy Leader *Leader is SW representative on District Councillor Network Executive	Council
	Local Government Association Annual Rural Assembly	Leader (with vote) Deputy Leader (who can vote in the absence of the Leader)	Council
	PATROLJAC – Parking & Traffic Regulations Outside London Adjudication Joint Committee	Tim Dumper	Place, Infrastructure and Strategic Planning
	Police and Crime Panel – Devon and Cornwall	John Loudoun Substitute Paul Arnott	Council
	SWAP (South West Audit Partnership Ltd)	Chair Audit & Governance Committee (Shareholder)	Finance

		Section 151 Officer (Director)	
	South West Energy & Environment Group	Portfolio Holder for Environment – Nature and Climate Assistant Portfolio Holder for Environment – Operations	Environment – Nature and Climate Environment – Operations
	South West Councils – including Employers' Panel	Leader of Council Deputy: Portfolio Holder Council, Corporate Co-ordination and External Engagement	Council
	SPARSE – Rural Special Interest Group	Leader of Council Substitute Portfolio Holder Economy and Assets	Council
	Sport England Local Delivery Partnership Oversight Group	Portfolio Holder Economy and Assets	Economy and Assets Tourism, Sports, Leisure and Culture
	Woodbury, Exmouth, Budleigh Heath and Wellbeing Alliance	Charlotte Fitzgerald	Tourism, Sports, Leisure and Culture Sustainable Homes and Communities

Recommendation 7: Appointment of Councillor Champions for 2026/2027

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council approve the appointment of Councillor Champions for 2026/2027 as follows:

Councillor Champion Role	Councillor
Armed Forces Covenant	Vicky Johns
Arts and Culture	Olly Davey
Mental Health	Susan Westerman
Safeguarding	Joe Whibley
Sports and Leisure	Simon Smith
Equality, Inclusion and Diversity	Fran McElhone

Recommendation 8: Agrees to delegate authority to the Monitoring Office, in consultation with the appropriate group leader to make in year changes to outside bodes in accordance with the wishes of the relevant political group leader.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council agrees to delegate authority to the Monitoring Office, in consultation with the appropriate group leader to make in year changes to outside bodes in accordance with the wishes of the relevant political group leader.

Recommendation 9: Calendar of Meetings for 2026/2027

The Council received details of the calendar of meetings for 2026/2027.

The Chair moved the recommendation which was carried by a majority show of hands.

RESOLVED: That Council approve the calendar of meetings for 2026/2027.

11 Annual Report of Leader of Council (Regulation 19)

The Leader of Council submitted a report containing particulars of all key decisions taken as urgent duding the course of the year which are required to be reported under regulation 19 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Council noted that there was 1 urgent item under those regulations

Council noted the report.

RESOLVED: That the report is noted.

12 Annual Report - Scrutiny Committee 2025/2026

The Chair of the Scrutiny Committee, Councillor Mike Goodman, presented a report setting out the work of the Scrutiny Committee during the civic year 2025/2026.

RESOLVED: That the Scrutiny Committee Annual Report for 2025/2026 is noted.

13 Annual Report - Overview Committee 2025/2026

The Chair of the Overview Committee, Councillor Anne Hall, presented the Annual Report setting out the work of the Overview Committee during the civic year 2025/2027.

Council noted the report.

RESOLVED: That the Overview Committee Annual Report for 2025/2026 is noted.

14 Annual Report - Housing Review Board 2025/2026

The Vice Chair of the Housing Review Board, Councillor Simon Smith, presented the Annual Report setting out the work of the Housing Review Board Committee during the civic year 2025/2027.

Council noted the report.

RESOLVED: That the Housing Review Board Annual Report for 2025/2026 is noted.

15 **Annual Report - Audit & Governance Committee 2025/2026**

The Chair of the Audit & Governance Committee, Councillor Chris Burhop, presented the Annual Report setting out the work of the Audit & Governance Committee during the civic year 2025/2027.

Council noted the report.

RESOLVED: That the Audit & Governance Committee Annual Report for 2025/2026 is noted.

16 **Councillor Champions Annual Report 2026/2027**

The Council received a report form the Councillor Champions during the 2025/2026 civic year.

Council noted the reports.

RESOLVED: That the Councillor Champion reports for 2025/2026 is noted.

Attendance List

Councillors present:

F McElhone	C Burhop	P Hayward
S Hunt	B Bailey	K Bloxham
A Bailey	A Hall	S Hawkins
F King	J O'Leary	E Wragg
C Fitzgerald	M Hall	G Jung
D Mackinder	R Collins	C Brown
T Olive	S Jackson	M Chapman
S Westerman	P Arnott	I Chubb
P Fernley	K Blakey	P Faithfull
R Jefferies	N Hookway	S Gazzard
M Martin	O Davey	B Ingham
I Barlow	J Whibley	H Parr
M Goodman	V Johns	M Rixson
Y Levine	D Ledger	E Rylance
B Collins	J Loudoun	S Hughes
D Wilson	J Bailey	

Officers in attendance:

Melanie Wellman, Director of Governance (Monitoring Officer)

Tracy Hendren, Chief Executive

Simon Davey, Director of Finance

Catrin Stark, Director of Housing and Health

Andrew Wood, Director of Place

Chloe Woodman, Assistant Director - Communications, Digital Services and Engagement

Councillor apologies:

S Smith
J Heath
H Riddell
V Bonetta
A Bruce
J Brown
S Chamberlain
T McCollum
M Hartnell
M Howe

Chairman

Date: